APPLICATION FORM FOR EMPLOYMENT NOTIFICATION NO. REC/2026/02

To,
The Director (HR&A),
W.B.S.E.T.C.L.,
8th Floor, 'A' Block,
Vidyut Bhavan,
Kolkata- 700091.

Space for recent colour passport size photograph

APPLICATION FOR RECRUITMENT TO THE POST OF HEAD INFORMATION TECHNOLOGY

Personal Information			
01.	**NAME IN FULL** (in block letters)		
02.	**FATHER'S** NAME (in block letters)		
03.	**ADDRESS**	(a) Present	
		(b) Permanent	
04.	**MOBILE NUMBER**		
05.	**E-MAIL ID**		
06.	**DATE OF BIRTH** (DD/MM/YYYY)		
07.	**GENDER**		
08.	**NATIONALITY**		
09.	**RELIGION**		
10.	**CATEGORY** (Please ✓ against the appropriate option)	General / Scheduled Caste (SC) / Scheduled Tribe (ST) / Other Backward Class (OBC)	
11.	**MARITAL STATUS**		
12.	**LANGUAGES KNOWN**	**Read:**	
		Write:	
		Speak:	
13.	**Details of Present Employment**		
a)	**NAME & ADDRESS OF THE EMPLOYER**		
b)	**DESIGNATION / PLACE OF POSTING**		
c)	**EMOLUMENTS** (Basic Pay, DA, HRA, Other Allowances and Special Pay, if any)		

WBSETCL

14. Educational Qualification**

(Start from Matriculation and attach self-attested copies of the Certificates and Mark Sheets)

Sl. No.	Name of the Examination	Board / University/Council	Year of Passing	Percentage of Marks
A				
B				
C				
D				
E				

15. Work Experience**

(Please state chronologically and attach self-attested copies of proof)

Sl. No.	Name of the Organisation	Organisation Type (Govt/Pvt.)	Post Held & Scale of Pay	Period		Nature of Job
				From	To	
A						
B						
C						
D						
E						

16.	**Total years of experience in handling IT integration projects**		
17.	**Number of years of Experience as Additional Chief Engineer/ Additional General Manager or equivalent**		
18.	**Name of the SAP ERP Modules, in which the Candidate has Work Experience** (Please ✓ against the appropriate option)	• Material Management • Plant Maintenance • Project Systems	• Finance & Controlling • Human Capital Management
19.	**SPECIAL ACHIEVEMENTS / AWARDS**		

*** May attach extra sheets if required***

Declaration and Signature

I do, hereby, declare that all the details furnished in this application and the attached documents are true, complete and correct to the best of my knowledge and belief. I, further declare that no vigilance/Criminal case is pending against me. I understand that in the event of any information being found false or incorrect at any stage, my candidature is liable to be cancelled.

Date:

Place:

(Signature of the Candidate)